



# SHARPS COPSE PRIMARY SCHOOL

Headteacher: Mr M. Elsen – BEd (Hons) - NPQH

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Our ref: SCPN Par Evening Aut 2022

22<sup>nd</sup> November 2022

Dear Parents and Carers

Our first Parents Evening of this academic year for children in Years R – 4 is being held on **Wednesday, 30<sup>th</sup> November** between **3.30pm and 7.00pm**. Meetings for children in Years 5 & 6 will be on **Wednesday, 7<sup>th</sup> December**, again between **3.30pm and 7.00pm**.

The teachers will be able to share with you your child/ren's reading, writing and maths progress and how you can help them at home to achieve their best.

All meetings will be face-to-face with your child's teacher(s) for 10 minutes, maximum. This arrangement also applies if you would like to meet with Mrs Wood, our SENCo, about your child's special educational needs. I myself will also be available to discuss any issue you may wish to raise too.

Please complete and return the attached slip to your child's teacher indicating a time that is convenient for you before **Friday, 25<sup>th</sup> November**. Please also indicate if you would like to see Mrs Wood.

We ask that, if possible, you make arrangements for siblings to be looked after where at all possible, however, we are able to run a creche on **30<sup>th</sup> November only**. Please book places by emailing [adminoffice@sharpscopseshants.sch.uk](mailto:adminoffice@sharpscopseshants.sch.uk) before this **Friday, 25<sup>th</sup> November** to enable us to arrange the appropriate level of supervision.

We look forward to seeing you.

Yours sincerely

Mike Elsen  
Headteacher

**SHARPS COPSE PRIMARY SCHOOL  
AUT PARENTS EVENING 2022**

Childs name..... Class Teacher.....

**Please tick a box indicating the approximate time you would like to visit.**

I would like to attend the parents Evening on:

Yr R – 4  On Wednesday, 30<sup>th</sup> November I would like an appointment between:

3.30 - 4.30pm

4.30 - 5.30pm

5.30 - 7.00pm

Year 5/6  On Wednesday, 7<sup>th</sup> December I would like an appointment between:

3.30 - 4.30pm

4.30 - 5.30pm

5.30 – 7.00pm

I have other children in the school:

Child's name(s)..... Class.....

..... Class.....

..... Class.....

I would like to discuss my child's Special Educational Needs:

Child's name..... Class.....

Signed..... Date.....  
Parent/Carer

**For School Use Only:**

Allocated time for meeting with class teacher

Class:

Class:

Class: