



SHARPS COPSE PRIMARY SCHOOL

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Our ref: SCPN Yr 2 Portchester Castle

28th February 2024

Dear Parents and Carers

Our topic next half term in Year 2 is Castles and we have arranged to take all the children to Portchester Castle.

Whale Sharks will be going on **Wednesday 1st May 2024** and **Zebra Sharks** will be going on **Thursday 2nd May 2024** during school time so they can experience castle life! Children will be arriving back at school before the normal finishing time.

Please provide a packed lunch and additional drinks for your child. Free school meal packed lunches have already been organised for children who are entitled.

The cost of this trip is **£5.00** per child and includes transport and entry fee. We are asking for a parental voluntary contribution of **£5.00** per child which should be paid in full before **Monday 15th April**, so that we have time to decide whether this trip is financially able to go ahead. In recognition of siblings sharing the same cohort, the school offers a 20% reduction per family. As you are already aware, without your generosity the school is unable to provide these out-of-school and enriching experiences for your children; if by the deadline date we have received insufficient contributions, the visit will most likely not go ahead.

To help you, the school offers a payment plan where you can if you wish, make regular weekly or monthly payments to spread the cost, please ask at the school office for more details. Please make payment via your child's **Scopay** account. If you have not yet registered please contact the school office.

Children should dress according to weather conditions, wear their school uniform and appropriate footwear.

If you are able to help out on the day, please let one of us know in person at the class door. Names will be pulled out of a hat if we have too many applicants, we will let you know if you have been successful.

Please tick the permission box in your child's Scopay account when making payment.

Yours sincerely

 **Year 2 Class Teachers**
Miss Clements and Mr Valera-Sheppard