



SHARPS COPSE PRIMARY SCHOOL

Headteacher: Mr M. Elsen – BEd (Hons) - NPQH

Business Manager: Mrs L. Setterfield

Prospect Lane, HAVANT, Hants, PO9 5PE

Telephone: 023 92484545

e-mail: adminoffice@sharpscopse.hants.sch.uk

website: www.sharpscopse.hants.sch.uk

Our ref: SCPN Yr 3/4 & Yr 5/6 Christmas Assembly

29th November 2023



Dear Parents/Carers of children in Years 3/4 & 5/6,

We are delighted to invite you to our Christmas Singing Assembly at **2.30pm** on **Tuesday, 12th December 2023** in the school hall.

As seating in our hall is limited, admission will be limited to **one** place per family and we ask that you arrange for younger siblings to be looked after.

As you will know, children are invited to wear a Christmas jumper in on this day and we will also have Christmas lunch together, details of which have already been provided and we ask you pre-order your child(ren)'s meal.

Finally, the school's post box will be open on Friday, 1st December for the children to post their Christmas cards, if they wish. Please ensure full name and class is on every envelope and our team will distribute!

Yours sincerely

A Fairall

Mrs Fairall
Assistant Headteacher