



SHARPS COPSE PRIMARY SCHOOL

Headteacher: Mr M. Elsen – BEd (Hons) - NPQH

Business Manager: Mrs L. Setterfield

Prospect Lane, HAVANT, Hants, PO9 5PE
Telephone: 023 9248 4545

e-mail: adminoffice@sharpscopse.hants.sch.uk
website: www.sharpscopse.hants.sch.uk

Our ref: SCPN School Lunches – November 2023

17th October 2023

Dear Parents & Carers

Please find attached the **Autumn/Winter** lunch menu that begins when we return after half term on **30th October**; meal prices remain the same at **£3.00** per meal per day and these choices will continue until the **Spring/Summer** menu is issued in **March 2024**. A picture menu, that you can share with your child to help them make their daily choices, including further details and information can be found at the following link:

<https://www.hants.gov.uk/educationandlearning/hc3s/education-catering/menu-primary>

Red (meat), **Green (vegetarian)**, and **Blue (jacket potato)** choices will continue to be made by children in class during morning registration.

At Sharps Copse, we expect payment in **advance** for school meals preferably on the Monday of the week before the meals are taken by paying using our cashless **SCOPay** system. If your child has a lunch every day **£15.00** should be paid weekly in **advance**; account details can be obtained from the school office by calling the above number or emailing adminoffice@sharpscopse.hants.sch.uk; please include in the **subject heading** your child's name. If a **pre-payment** has been made and your child is absent, a **credit** will be made to their account and carried forward until their return to school.

Please note that if a child has a morning **medical/dental** appointment with the intention of returning to school before lunchtime, the school needs to be informed before **10am** so that a lunch can be **ordered** for them, after which the school expects their parent or carer to have made alternative lunch arrangements.

The services provided by Sharps Copse are no different to those provided by any other business' in that meals and other services are paid for in **advance** and on **demand**. Most of our parents and carers understand that they can't take their child to McDonald's expecting the provision of food or their services without paying beforehand, or to expect a sports coach or music teacher to teach/coach their child without due fees being paid '**up front**' before delivery of the service or free of charge.

However a minority of our parents and carers don't pay on time for these services, which **potentially** places the school in a position of **subsidising** these families with funding that is intended by law to educate children, causing a considerable amount of extra work for our office staff as well as embarrassment for all concerned by chasing outstanding money owed to the school.

The Governors at Sharps Copse Primary School take the stance that the best way to approach this is

to have a '**NO DEBT**' policy. We understand that this may be a very hard stance as there has in the past been a culture of debt tolerance, and that this will be tough to implement. However, it should become easy to maintain once parents and carers realise our school only provide **free school meals** to children whose parents qualify for a Free School Meal (FSM) and/or Universal Free School Meals (UFSMs), applicable only to children in Years R – 2.

To find out if your child is entitled to a free school meal visit www.hants.gov.uk/hc3s and follow '**Free School Meals**' to check your eligibility and register, and we'll do the rest for you.

Parents and carers of children who have not paid in **advance** for lunches through SCOPay, or provided them with a packed lunch or made other arrangements will be contacted **immediately** by the office.

If a parent or carer genuinely forgets to pay, or has left the packed lunch at home and is unable to return, the school may grant a debt allowance of one meal; this will be dependent on whether there are other school debts. However this debt must be paid by the end of the day of receipt or at the latest the next day and future meals must be paid for in advance and before the provision of any more meals.

Parents and carers who make no **attempt/or are unable** to clear the debt, or to provide a packed lunch for their child or to make arrangements for them to be collected to go home for lunch, the school will have no alternative but to send a **final letter** from the Headteacher stating that it's unacceptable and legal proceedings may be forthcoming. Once this final letter has been issued, your child won't be able to receive **school lunches** until the debt has been cleared. There's also a possibility that Children's Services will be informed that you are not carrying out your **care of duty/responsibility** to your child by not providing food for them with at lunchtime.

Parents and carers should be **aware** that when there is an outstanding debt at school, access to other services eg, **Extended School Clubs** including our out of school **PE clubs** will not be available to them until the outstanding **debt** is cleared in full. Parents and carers should also be **aware** that fees are expected to be paid in **advance** for their child's attendance at the **clubs** and that **uncleared debts** can lead to their child's placement being **suspended**. If a child is absent due to **illness**, a credit will be recorded and carried forward until their return to school.

More details about our **school debt management** can be found in our **School Debt Policy** located by visiting our website at <https://www.sharpscoseprimary.co.uk/our-school/policies/> or a hard copy can be obtained on request via our school office.

Please don't hesitate to contact me on the above number, or catch me on the playground before or after school if you need further information about the content of this letter where I'll be more than happy to answer any concerns or queries you may have.

Thank you for your continued support and co-operation.

Yours sincerely



Mike Elsen
Headteacher

Attachment: Revised Autumn/Winter 2023 School Meal Menu

SHARPS COPSE PRIMARY LUNCH MENU

Week 1 Commencing 30/10/23, 20/11/23, 11/12/23, 15/01/24, 05/02/24, 04/03/24 & 25/03/24

DAY	RED CHOICE	GREEN CHOICE	Dessert
Monday	Spaghetti bolognaise	Plant-based burger in a bap with diced potatoes	Yogurt, fruit and freshly baked mini shortbread biscuit
Tuesday	Italian style chicken goujons with diced potatoes	Tomato pasta	Chocolate brownie
Wednesday	Chicken and oriental style vegetable rice	Margherita pizza	Fruit and jelly
Thursday	Sliced beef with Yorkshire pudding	Quorn pieces in a Yorkshire pudding	Lemon drizzle cake
Friday	Baked fish fingers	Sweet Potato and lentil curry	Freshly baked shortbread biscuit

Week 2 commencing 06/11/23, 27/11/23, 01/01/24, 22/01/24, 19/02/24 & 11/03/24

DAY	RED CHOICE	GREEN CHOICE	Dessert
Monday	Cottage Pie	Meat-Free Hot dog with diced potatoes	Yogurt, fruit and freshly baked mini shortbread biscuit
Tuesday	Chicken Nuggets with diced potatoes	Roasted vegetable lasagne	Apple Flapjack
Wednesday	Ham Carbonara penne pasta	Margherita pizza	Fruit and jelly
Thursday	Roast Chicken and Yorkshire pudding	Vegetable pastry crown	Victoria Sponge
Friday	Baked battered fish	Somerset cheddar cheese & tomato frittata	Jumble biscuit

Week 3 Commencing 13/11/23, 04/12/23, 08/01/24, 29/01/24, 26/02/24 & 18/03/24

DAY	RED CHOICE	GREEN CHOICE	Dessert
Monday	Pork sausage roll with diced potatoes	Somerset cheddar cheese & tomato quesadilla	Yogurt, Fruit and freshly baked mini shortbread biscuit
Tuesday	Chicken curry	Macaroni Cheese	Love cake
Wednesday	Bubble Salmon	Margherita pizza	Fruit and jelly
Thursday	Roast chicken with Yorkshire pudding	Meat-free sausage puff	Chocolate orange sponge
Friday	Baked fish fingers and chips	Vegetable and bean burrito	Freshly baked marble shortbread biscuit

WEEK 3

WEEK STARTING:

- Week Starting
- November 13
- December 4
- January 8
- January 29
- February 26
- March 18



MONDAY

CHOOSE FROM

- ① Somerset cheddar cheese and tomato quesadilla with diced potatoes
- Pork sausage roll with diced potatoes

ON THE SIDE

Vegetables of the day

TO FINISH

Yoghurt, fruit and freshly baked mini shortbread biscuit

TUESDAY

CHOOSE FROM

- ① Macaroni cheese with Somerset cheddar
- Chicken curry with a blend of brown and white rice

ON THE SIDE

Vegetables of the day

TO FINISH

Love cake

THURSDAY

CHOOSE FROM

- ① Meat-free sausage puff
- Roast chicken and Yorkshire pudding

ON THE SIDE

Vegetables of the day, roast potatoes and gravy

TO FINISH

Chocolate orange sponge

WEDNESDAY

CHOOSE FROM

- ① Handmade margherita pizza
- Bubble salmon

ON THE SIDE

Vegetables of the day and crinkle cut wedges

TO FINISH

Fruit and jelly

FRIDAY

CHOOSE FROM

- ① Vegetable and bean burrito
- Baked fish fingers and chips

ON THE SIDE

Vegetables of the day

TO FINISH

Freshly baked marble shortbread biscuit

DOWNLOAD OUR CALENDAR AND PICTURE MENU RESOURCES HERE www.hants.gov.uk/hc3s

sustainable thinking



YOUR SCHOOL MENU CLASSICS

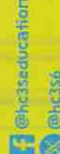
OCTOBER 2023 – MARCH 2024



“My daughter has thrived at school with her variations in what she now eats. I've always let her have school lunches and never gave in to packed lunches; she loves knowing the menu the day before and pre-plans what she would like! Saves us a small fortune too!”

- Facebook Parent 2023, with a child in KS1

FOLLOW OUR CONVERSATION



@hcseducation @hc3s6

75% OF OUR MEALS ARE PREPARED FROM SCRATCH

FISH FROM WELL-MANAGED AND SUSTAINABLE SOURCES



LOW CARBON FOOTPRINT



NUT FREE

WEEK 1

WEEK STARTING:

October 30
November 20
December 11
January 15
February 5
March 4
March 25



MONDAY

CHOOSE FROM

- Plant-based burger in a bap with diced potatoes

Spaghetti bolognese

ON THE SIDE

Vegetables of the day

TO FINISH

Yoghurt, fruit and freshly baked mini shortbread biscuit

TUESDAY

CHOOSE FROM

- Tomato pasta
- Italian style chicken goujons with diced potatoes

ON THE SIDE

Vegetables of the day

TO FINISH

Chocolate brownie

THURSDAY

CHOOSE FROM

- Quorn chicken pieces in a Yorkshire pudding
- Sliced beef and Yorkshire pudding

ON THE SIDE

Vegetables of the day, roast potatoes and gravy

TO FINISH

Lemon drizzle sponge

WEDNESDAY

CHOOSE FROM

- Handmade margherita pizza with crinkle cut wedges

Chicken and oriental style vegetable rice

ON THE SIDE

Vegetables of the day

TO FINISH

Fruit and jelly

FRIDAY

CHOOSE FROM

- Sweet potato and lentil curry with a blend of brown and white rice

Baked fish fingers and chips

ON THE SIDE

Vegetables of the day

TO FINISH

Freshly baked shortbread biscuit

WEEK 2

WEEK STARTING:

November 6
November 27
January 1
January 22
February 19
March 11



Our primary school menus comply with the Government's food and nutritional standards, meeting an average of **530 calories** for each meal

TUESDAY

CHOOSE FROM

- Roasted vegetable lasagne
- Chicken nuggets with diced potatoes

ON THE SIDE

Vegetables of the day

TO FINISH

Apple flapjack

THURSDAY

CHOOSE FROM

- Vegetable pastry crown
- Roast chicken and Yorkshire pudding

ON THE SIDE

Vegetables of the day, roast potatoes and gravy

TO FINISH

Victoria sponge

MONDAY

CHOOSE FROM

- Meat-free hotdog with diced potatoes

Cottage pie

ON THE SIDE

Vegetables of the day

TO FINISH

Yoghurt, fruit and freshly baked mini shortbread biscuit

WEDNESDAY

CHOOSE FROM

- Handmade margherita pizza with crinkle cut wedges

Ham carbonara with penne pasta

ON THE SIDE

Vegetables of the day

TO FINISH

Fruit and jelly

FRIDAY

CHOOSE FROM

- Somerset cheddar cheese and potato frittata

Baked battered fish and chips

ON THE SIDE

Vegetables of the day

TO FINISH

Jumble biscuit

YOUR JACKET POTATO MENU



MONDAY

Jacket potato with
baked beans



TUESDAY

Jacket potato with
grated cheese



WEDNESDAY

Jacket potato with
tuna and sweetcorn



THURSDAY

Jacket potato with
ham and cheese
garnish



FRIDAY

Jacket potato with 2
pork sausages & baked
beans



ALL SERVED
WITH A CHOICE
OF SALAD OR
VEGETABLE OF
THE DAY



DESSERT
INCLUDED